

Part Time Parking Garage Attendant

Comcast - Spectacor / Palm Beach County Convention Center – West Palm Beach, FL

Job Description

Qualifications:

- High school diploma, GED or equivalent preferred.
- Strong attention to detail.
- Customer service focused.
- Must have the ability to work a flexible schedule, specifically including nights, weekends and holidays.
- Must have demonstrated the ability to function in a fast paced, high-pressure environment.
- Experience in heavy public contact.
- Possess superior interpersonal and communication skills with all staff, tenants and clients.

Job Functions: (including but not limited to):

- Parking Garage safety inspections as assigned by the manager.
- Troubleshoot paper jams in the ticket machines.
- Assist guests with any issues on the egress.
- Ability and knowledge to explain our parking rates & procedures.

OTHER

- Comply with all federal, state and local regulations.
- Work in accordance with the standard operating procedures of the facility.
- Establish and maintain cooperative-working relationships with those contacted in the course of work.
- Practice a high level of customer service.
- Communicate clearly and concisely, both orally and writing in English.
- Other duties as assigned by the Parking Manager.
- Classification: Non-exempt.

While performing duties of this job, the employee is frequently required to multi-task under time limits and with moderate to high-pressure situations. Position requires constant attention to details and accuracy of specified standards including: following simple to complex (more than 3 steps) instructions, and concentration which frequently extends beyond 30 minutes at a time; Position also requires frequent use of interpersonal skills with staff including verbal and written instructions. Employee must be able to communicate with all staff. This position requires employee to frequently

work both independently and as part of a team for variety of tasks. Employee may be required due to business demands and event operations to lift and/or move up to 40 pounds. The duties of this position are performed primarily indoors and but also outdoors in the weather conditions prevalent at the time.

EOE. DFWP.

Job Type: Part-time

Send all resumes to Parking Manager Howard Sapper hsapper@pbconventioncenter.com

Or come in to fill out an application.